### Recreation

### **Appropriations Summary**

|                     | 04/05<br>Actuals | 05/06<br>Actuals | 06/07<br>Current<br>Budget | 06/07<br>Estimated<br>Year-End | 07/08<br>Proposed<br>Budget |
|---------------------|------------------|------------------|----------------------------|--------------------------------|-----------------------------|
| Salaries            | 1,433,931        | 1,445,328        | 2,239,529                  | 2,085,436                      | 2,558,787                   |
| Supplies & Services | 533,967          | 644,322          | 1,480,857                  | 1,330,565                      | 1,607,588                   |
| Capital Outlay      | -                | -                | 8,500                      | 1,500                          | 1,250                       |
| Debt Services       | -                | -                | -                          | -                              | -                           |
| Internal Service    | 856,450          | 806,580          | 1,162,444                  | 1,192,050                      | 1,213,544                   |
| Transfers Out       | -                | -                | -                          | -                              | -                           |
| Project Expenditure | -                | -                | -                          | -                              | -                           |
| TOTAL BY CATEGORY   | 2,824,349        | 2,896,229        | 4,891,330                  | 4,609,551                      | 5,381,169                   |

| 010-2110 | RECREATION                   | 310,796   | 311,517   | 497,595   | 503,835   | 759,473   |
|----------|------------------------------|-----------|-----------|-----------|-----------|-----------|
| 010-2115 | COMMUNITY & CULTURAL CENTER  | 1,036,466 | 1,155,012 | 1,144,890 | 1,076,055 | 810,570   |
| 010-2120 | AQUATICS CENTER              | 1,426,151 | 1,356,989 | 1,508,120 | 1,374,537 | 1,366,126 |
| 010-2125 | CENTENNIAL RECREATION CENTER | -         | 72,713    | 1,740,725 | 1,655,125 | 2,377,307 |
| 010-2130 | OUTDOOR SPORTS CENTER        | -         | -         | -         | -         | 67,693    |
| 010-2210 | VOLUNTEER PROGRAM            | 50,936    | -         | -         | -         | -         |
|          | TOTAL BY PROGRAM             | 2,824,349 | 2,896,229 | 4,891,330 | 4,609,551 | 5,381,169 |

# Recreation & Community Services <u>Department</u>

### **Recreation Division**

Aquatics Center
Centennial Recreation Center
Recreation Programs
Parks & Recreation Commission
Youth Advisory Committee
Facility Maintenance

# Community Services & Planning Division

Community & Cultural Center
Outdoor Sports Center
Park Planning & Acquisition
Special Event Permits
Park & Field Reservations
Senior Advisory Commission
Library Arts & Culture Commission
CDBG Administration
Friendly Inn/El Toro Youth Center
Community Services Groups Liaison

# Recreation and Community Service [010-2110]

"Creating Community through People, Parks, and Programs"

### **ACTIVITY DESCRIPTION**

The Recreation and Community Services Department's (RCSD) mission is "to continuously provide quality facilities and services that enrich our community through recreational activities, programs and events."

The RCSD is responsible for implementing a wide range of recreation and leisure services desired in the community including classes, special events, and community programming. Additionally, department staff provides support to the Parks and Recreation Commission; Library, Culture and Arts Commission; Senior Advisory Commission; and Youth Advisory Committee

The department consists of five separate divisions: Recreation Administration and Programs; Community and Cultural Center; Aquatics Center; Centennial Recreation Center; and the Outdoor Sports Center. Overall, the department employs 17.5 full-time staff and countless part-time/seasonal employees. .

#### FY 2006/07 HIGHLIGHTS

- Successfully transitioned from Division to Department status
- Provided a comprehensive mid-year report to the City Manager and City Council
- Realigned all revenues and expenses for City Commission staffed by Recreation and Community Services personnel
- Realigned all revenues and expenses for programs held outside of the three recreational facilities (e.g. softball, soccer, tennis, golf), sport field rentals, park reservations, and special event permits
- Increased rental rates for sports fields, park reservations, and special event permits to improve cost-recovery
- Began policy discussions to clarify the public purpose for the Friendly Inn and El Toro Youth Center building

#### **FY 2007/08 WORKPLAN**

- Develop and recommend an advertising and sponsorship policy for City Council consideration
- Develop and implement a department-wide marketing plan to increase community awareness of service level offerings
- Evaluate alternative methods to enhance community access for all recreation services
- Acquire land for a future neighborhood park

### FY 2007/08 ACTIVITY GOALS

- Hire a Marketing Coordinator
- Create a new system to track program revenues and expenses
- Complete the solicitation of community partners for the Friendly Inn and El Toro Youth Center building
- Assume supervision of the department's custodial personnel from the building maintenance division

# Recreation and Community Services [010-2110]

### **FINANCIAL COMMENTS**

The City Council adopted a policy in 2007 to evaluate the department's financial success on a more comprehensive basis, rather than examining each individual budget. The projected net impact to General Fund in FY 2007/08 for the department is \$1.4 million.

Community awareness of service level offerings is a priority for the entire Recreation and Community Services team. Enhanced marketing efforts will be implemented to increase awareness, attract new participants, and retain current facility members and program participants. Resources are dedicated to hiring a full-time marketing coordinator to ensure that a coordinated, consistent, and quality marketing plan will be implemented.

The City strives to balance service level cost-recovery with community access and affordability. Historically, the department recovers an average of 65 percent of its expenses through user fees and facility rentals. In comparison, studies have shown that the national average for cost-recovery is approximately 34 percent. For FY 2007/08, the department budget forecasts recovering over 70 percent of its expenses through user fees.

The Recreation Administration and Programs budget accounts for the department's administrative functions, including expenses for City Commissions staffed by recreation personnel, programs held outside of the City's recreation facilities (e.g. softball, soccer, tennis, golf), sports field rentals, park reservations, and special event permits.

| Measure                                  |                     | FY 04/05 | FY 05/06 | Estimated FY 06/07 | FY 07/08 |
|--|---------------------|----------|----------|--------------------|----------|
| Number of special event permits          | Goal                |          |          | 21                 | 21       |
| issued                                   | Projected or Actual |          | 21       |                    |          |
| Number of park reservations              | Goal                |          |          | 35                 | 207      |
|  | Projected or Actual |          | 113      |                    |          |
| Number of residents seved at             | Goal                |          |          | N/A                | 10,000   |
| Friendly Inn and El Toro Youth<br>Center | Projected or Actual |          | N/A      |                    |          |

# Recreation and Community Services

| [010-2110]                              | 04/05   | 05/06     | 06/07<br>Current | 06/07<br>Estimated | 07/08<br>Proposed |
|---|---------|-----------|------------------|--------------------|-------------------|
| 44400 CALADIEC CENEDAL                  | Actuals | Actuals   | Budget           | Year-End           | Budget            |
| 41100 SALARIES - GENERAL                | 130,509 | 75,024    | 309,832          | 317,691            | 493,679           |
| 41270 SALARIES - PART-TIME              | 30,800  | 11,483    | -                | 4.04.4             | 0.400             |
| 41271 SALARIES - PART-TIME TEMP         | 702     | 64,710    | 5,030            | 4,314              | 2,400             |
| 41320 SALARIES - OTHER PAYOUT           | 3,035   | 138       | 139              | 1,342              | 4,500             |
| 41490 OVERTIME - GENERAL                | 97      | 49<br>750 | -                | 7                  | -                 |
| 41560 UNEMPLOYMENT INSURANCE            | 348     | 750       | 835              | 942                | - 07.005          |
| 41620 RETIREMENT - GENERAL              | 14,684  | 15,379    | 51,638           | 54,503             | 87,865            |
| 41690 DEFERRED COMPENSATION             | 4,076   | 1,947     | 6,196            | 8,419              | 13,501            |
| 41700 GROUP INSURANCE                   | 8,436   | 6,976     | 25,338           | 33,892             | 50,192            |
| 41701 MEDICARE                          | 3,984   | 2,232     | 4,173            | 4,689              | 7,329             |
| 41730 INCOME PROTECTION INS             | 1,980   | 1,220     | 3,867            | 4,230              | 6,748             |
| 41760 WORKERS COMP                      | 7,124   | 4,769     | 10,260           | 12,169             | 10,335            |
| 41799 BENEFITS                          | 2,000   | 2,012     | 14,916           | 3,272              | 4,842             |
| Salaries Total                          | 207,773 | 186,689   | 432,224          | 445,470            | 681,391           |
| 42208 ELECTRIC                          | -       | -         | -                | -                  | -                 |
| 42214 TELEPHONE                         | 468     | 12        | -                | -                  | 200               |
| 42221 INSURANCE PREMIUMS                | -       | -         | -                | -                  | -                 |
| 42228 GASOLINE & OIL                    | -       | -         | -                | -                  | 47.000            |
| 42231 CONTRACT SERVICES                 | 75,000  | 95,005    | 41,480           | 38,480             | 47,000            |
| 42236 BANK CARD SERVICE FEES            | 5,658   | 4,930     | 2,000            | 862                | 200               |
| 42240 RENTALS - OUTSIDE                 | 285     | -         | -                | -                  | -                 |
| 42244 STATIONERY & OFFICE SUPPLIES      | 28      | 428       | 202              | 400                | 250               |
| 42245 COMPUTER HARDWARE-NON CAPITAL     | -       | 1,218     | -                | -                  | 2,000             |
| 42248 OTHER SUPPLIES                    | 1,421   | 11,628    | 7,800            | 6,000              | 6,000             |
| 42250 ADVERTISING                       | -       | -         | -                | 1,031              | 1,000             |
| 42251 MARKETING/PROMOTIONS              | -       | -         | -                | -                  | 6,000             |
| 42252 PHOTOCOPYING                      | 789     | 400       | 808              | 196                | 236               |
| 42254 POSTAGE & FREIGHT                 | 75      | 6         | 253              | 253                | 250               |
| 42257 PRINTING                          | -       | -         | -                | -                  | -                 |
| 42261 AUTO MILEAGE                      | 313     | -         | 354              | 200                | -                 |
| 42263 TB/DRUG/FINGERPRINTING            | -       | 163       | 152              | 152                | 200               |
| 42306 YOUTH ADVISORY COM.               | 1,083   | 626       | 1,500            | 1,500              | 1,500             |
| 42408 TRAINING & EDUCATION              | 694     | -         | 404              | 404                | 500               |
| 42415 CONFERENCE & MEETINGS             | 680     | 95        | 2,000            | 1,500              | 2,000             |
| 42423 MEMBERSHIP & DUES                 | 215     | -         | 202              | 400                | 500               |
| 42435 SUBSCRIPTION & PUBLICATIONS       | -       | Ī         | 51               | 100                | 200               |
| 42440 BOARDS & COMMISSIONS              | 1,386   | 760       | 2,778            | 1,500              | 1,800             |
| 42526 MAINT - AUTO/TRUCKS               | -       | -         | •                |                    | -                 |
| 42550 FLEET REPLACEMENT CHARGES         | 6,515   | •         |                  |                    | -                 |
| Supplies Total                          | 94,610  | 115,270   | 59,984           | 52,978             | 69,836            |
| 43845 COMPUTER SOFTWARE                 |         | •         |                  | •                  |                   |
| Capital Total                           |         | -         |                  | -                  | -                 |
| 45003 GENERAL LIABILITY INSURANCE       | 974     | 906       | 637              | 637                | 1,789             |
| 45004 BUILDING MAINT - CURRENT SERVICES | 2,349   | 2,199     | 1,870            | 1,870              | 2,364             |
| 45005 BUILDING MAINT - FUTURE REPLACEME | -       |           | 383              | 383                | 218               |
| 45006 FLEET REPLACEMENT                 |         | 1,284     |                  | -                  | -                 |
| 45009 INFO SYSTEM SERVICES              | 5,091   | 5,168     | 2,497            | 2,497              | 3,875             |
| ISF Total                               | 8,413   | 9,557     | 5,387            | 5,387              | 8,246             |
| Recreation Total                        | 310,796 | 311,517   | 497,595          | 503,835            | 759,473           |
|   | 132     |           |                  |                    |                   |

[010-2115]

### **ACTIVITY DESCRIPTION**

The Community and Cultural Center (CCC) campus includes the Community Playhouse, Gavilan College, the Outdoor Amphitheater, and the main Community and Cultural Center building.

Fiscal Year 2006/07 proved to be a time of transition, change, and uncertainty for the CCC. When the facility opened its doors in December 2002, it was the City's first facility built to serve the residents' recreation and leisure needs. The CCC quickly became the City's recreation hub for classes, programs, special events and rental space. Over the last four years, the City has invested in the Aquatics Center (AC) and the Centennial Recreation Center (CRC). Together, the three facilities provide Morgan Hill's residents with a diverse offering of recreation and leisure opportunities.

When the CRC opened to the public in October 2006; many of the residents who were utilizing the CCC were encouraged to join the CRC to meet a wide variety of their active recreational needs. Due to the initial success of the CRC, it became apparent that the CRC had replaced the CCC as the hub of active recreation in Morgan Hill. Beginning in FY 2007/08, the CCC will focus its service delivery efforts on culture/art exhibits, community events, and room rentals. Resources will continue to be allocated to these functions while recreation programming resources are transitioned to the CRC and AC, respectively.

Special events, City and community festivals, weddings, meetings, classes, receptions and other community gatherings can take place in a variety of indoor and outdoor spaces at the CCC. The facility continues to be the focal point for performing, visual, and creative arts for the Morgan Hill community. The center was designed with artistic expression in mind and will accommodate dance, movement, ballet, pilates and yoga in the dance room; ceramics and jewelry arts in the ceramics room; art, watercolor, oils in the art room; as well as special banquets, special events, public receptions in the multi-purpose room.

A separate Children's Pavilion, houses children's craft classes, birthday party packages, play interaction, introduction to music, and parent-child class offerings. The Outdoor Amphitheater area, complete with a water-play feature, is available for outdoor events and performances, as well as casual park use.

The Community Playhouse will continue to focus on the performing arts, providing entertainment for the community, and be the stage for theatrical and musical performances, with the South Valley Civic Theater (SVCT) serving as the home theater company. Additionally, the Poppy Jasper Film Festival uses the Playhouse for its annual film festival, The Downtown Comedy Night provides monthly entertainment for the adult community, and there are multiple concerts and faith based services using the venue.

[010-2115]

### FY 2006/07 HIGHLIGHTS

### **Community and Cultural Center**

- Increased paid facility rental revenue by 5.5% in FY 2006/07 over FY 2005/06
- Held three free summer concerts in the Amphitheater
- Received City Council approval on special discounts for frequent user, lunchtime meetings, and a 7 day notice for room rental use
- Created an annual art exhibit calendar with reception dates
- Held the 6<sup>th</sup> Annual Art ala Carte and Children's Safety Fair at Community and Cultural Center on October 21, 2006. The theme was Happy Birthday Morgan Hill, commemorating the 100<sup>th</sup> Birthday of the City
- Supported over 18 city-wide festivals and events held at the Community Center
- Hosted the Hometown Holidays tree decoration exhibit in the Amphitheater park area
- Partnered with the Kiwanis Club to have the Christmas tree lighting ceremony, after the holiday parade, at the CCC, specifically at the corner of E. Dunne and Monterey Road
- Provided activities for children at the CCC after the holiday parade
- The CCC was home to five community-wide events; the Centennial Celebration; Taste of Morgan Hill Quilt Show; The Fourth of July Sister City Reception; South Valley Wine Auction; and the Mushroom Mardi Gras
- The CCC had six art exhibits displayed
- The Mayor held his State of the City address at the CCC

### **Community Playhouse**

- SVCT offered five plays this year at the Playhouse
- One repeat user on Sundays rented for 12 months
- Gavilan College used the Playhouse for their fall and spring Semester Film Class
- The Poppy Jasper Film Festival used the Playhouse for their annual Film Festival in November 2006
- There was one free holiday concert in the Playhouse
- There were two additional theater productions that used the Playhouse
- The Morgan Hill Comedy Night grew in popularity and provided entertainment the last Thursday night of each month

#### FY 2007/08 WORKPLAN

- Implement a plan to attract additional businesses and increase utilization of the CCC and/or Playhouse
- Evaluate low room usage times at the CCC and/or Playhouse and consider alternative strategies to increase use and occupancy, including potential lease agreements

### FY 2007/08 ACTIVITY GOALS

 Increase marketing to the business groups that are likely to use the CCC through various media and mailings

Increase marketing to theater, dance, and music groups that may wish to rent the Playhouse through various media and mailings

[010-2115]

### **FINANCIAL COMMENTS**

All recreation programming that has historically been accounted for in the Community and Cultural Center is now included in the Centennial Recreation Center's budget.

Cost recovery includes an annual contribution of \$60,000 into a Future Replacement Fund, This Fund collects and expends resources for major maintenance intended to extend the life and/or replace critical equipment. To date, limited expenditures in support of Recreation facilities have been necessary.

| Measure  |                     | FY 04/05 | FY 05/06     | Estimated FY 06/07 | FY 07/08     |
|--|---------------------|----------|--------------|--------------------|--------------|
| Cost per hour per unit for operation of Community Center during prime time hours | Goal                |          |              | \$<br>260.00       | \$<br>260.00 |
|  | Projected or Actual |          | \$<br>268.00 |                    |              |
| Staff customer service rating -  | Goal                |          |              | 90.0%              | 90.0%        |
| good or better   | Projected or Actual |          | 72.0%        |                    |              |
| Number of Art Exhibits   | Goal                |          |              |                    | 6            |
|  | Projected or Actual |          | 8            | 6                  |              |
| Number of Facility Rental  | Goal                |          |              | 602                | 620          |
| Permits Issued/Total Room<br>Rental Revenue                                      | Projected or Actual |          | 586          |                    |              |

| [010-2115]                          |              | 1       | 06/07   | i 4 4 06/07 | 07/08    |
|-------------------------------------|--------------|---------|---------|-------------|----------|
|                                     | <b>04/05</b> | 05/06   | Current | Estimated   | Proposed |
|                                     | Actuals      | Actuals | Budget  | Year-End    | Budget   |
| 41100 SALARIES - GENERAL            | 178,766      | 291,384 | 274,502 | 275,983     | 269,470  |
| 41270 SALARIES - PART-TIME          | 130,219      | 35,216  | -       |             |          |
| 41271 SALARIES - PART-TIME TEMP     | 8,780        | 135,706 | 146,470 | 97,811      | 22,400   |
| 41320 SALARIES - OTHER PAYOUT       | 1,193        | 1,315   | 2,500   | 2,411       | 2,500    |
| 41490 OVERTIME - GENERAL            | 203          | 879     | 5,000   | 503         | 600      |
| 41560 UNEMPLOYMENT INSURANCE        | 2,141        | 1,890   | 5,154   | 4,075       | -        |
| 41620 RETIREMENT - GENERAL          | 31,660       | 61,688  | 57,079  | 52,788      | 56,758   |
| 41690 DEFERRED COMPENSATION         | 4,930        | 6,162   | 3,192   | 3,811       | 1,753    |
| 41700 GROUP INSURANCE               | 25,240       | 40,051  | 37,717  | 40,799      | 46,128   |
| 41701 MEDICARE                      | 9,304        | 6,832   | 6,253   | 6,671       | 4,277    |
| 41730 INCOME PROTECTION INS         | 2,924        | 4,823   | 4,043   | 4,037       | 3,906    |
| 41760 WORKERS COMP                  | 13,604       | 16,478  | 27,814  | 17,288      | 9,002    |
| 41799 BENEFITS                      | -            | 1,040   | 1,359   | 476         | -        |
| 41800 UNIFORM                       |              | ,       | ,       | _           |          |
| 41900 CONTRACT LABOR                | 3,872        | 447     | 1,000   | 5,641       | 1,500    |
| Salaries Total                      | 412,835      | 603,911 | 572,083 | 512,295     | 418,294  |
| 42214 TELEPHONE                     | 9,959        | 8,387   | 7,600   | 6,945       | 7,000    |
| 42228 GASOLINE & OIL                | 45           | 11      | 500     | 229         | 200      |
| 42231 CONTRACT SERVICES             | 112,090      | 136,300 | 140,077 | 75,257      | 29,200   |
| 42236 BANK CARD SERVICE FEES        | -            | -       | 8,500   | 4,017       | 5,000    |
| 42240 RENTALS - OUTSIDE             | 130          | -       | 500     | -           | ,<br>-   |
| 42244 STATIONERY & OFFICE SUPPLIES  | 5,982        | 5,308   | 5,000   | 4,469       | 2,500    |
| 42245 COMPUTER HARDWARE-NON CAPITAL | -            | -       | -       | 3,109       |          |
| 42246 COMPUTER SOFTWARE-NON CAPITAL | -            | -       | -       | -           | -        |
| 42248 OTHER SUPPLIES                | 15,224       | 14,933  | 14,200  | 9,096       | 4,770    |
| 42250 ADVERTISING                   | 4,392        | 2,822   | 3,500   | 4,382       | 1,000    |
| 42251 MARKETING/PROMOTIONS          | -            | -       | -       | -           | 12,000   |
| 42252 PHOTOCOPYING                  | 621          | 265     | -       | 245         | 400      |
| 42254 POSTAGE & FREIGHT             | 4,433        | 5,172   | 7,500   | 6,469       | 1,000    |
| 42257 PRINTING                      | 7,627        | 7,738   | 8,500   | 6,000       | 750      |
| 42261 AUTO MILEAGE                  | 66           | 693     | 1,000   | 500         | 250      |
| 42263 TB/DRUG/FINGERPRINTING        | -            | 5,045   | 3,500   | 3,000       | 500      |
| 42299 OTHER EXPENSE                 | -            | -       | -       | -           | -        |
| 42306 YOUTH ADVISORY COM.           | 356          | 1,272   | -       | 1,000       | -        |
| 42408 TRAINING & EDUCATION          | 1,261        | 1,760   | 1,500   | 1,500       | 2,000    |
| 42415 CONFERENCE & MEETINGS         | 83           | 1,744   | 1,500   | 1,500       | 1,000    |
| 42423 MEMBERSHIP & DUES             | 165          | 185     | 300     | 300         | 300      |
| 42435 SUBSCRIPTION & PUBLICATIONS   | 29           | 54      | 100     | -           | 100      |
| 42510 MAINT - BLDGS/IMPROVEMENTS    | -            |         | 7,500   |             | -        |
| 42526 MAINT - AUTO/TRUCKS           | 478          |         | 250     | 204         | -        |
| Supplies Total                      | 162,939      | 191,688 | 211,527 | 128,222     | 67,970   |

| [010-2115]                              | 04/05<br>Actuals | 05/06<br>Actuals | 06/07<br>Current<br>Budget | 06/07<br>Estimated<br>Year-End | 07/08<br>Proposed<br>Budget |
|---|------------------|------------------|----------------------------|--------------------------------|-----------------------------|
| 43825 MACHINERY/EQUIPMENT               | -                | -                | 4,000                      | 1,000                          | 750                         |
| 43835 FURNITURE/OFFICE EQUIPMENT        | -                | -                | 1,500                      | 500                            | 500                         |
| 43840 COMPUTER EQUIPMENT                | -                | -                | -                          | -                              | -                           |
| 43845 COMPUTER SOFTWARE                 | -                | -                | -                          | -                              | -                           |
| Capital Total                           | -                | -                | 5,500                      | 1,500                          | 1,250                       |
| 45003 GENERAL LIABILITY INSURANCE       | 3,234            | 6,537            | 4,607                      | 4,607                          | 3,000                       |
| 45004 BUILDING MAINT - CURRENT SERVICES | 443,883          | 337,330          | 274,802                    | 348,032                        | 238,181                     |
| 45005 BUILDING MAINT - FUTURE REPLACEME | -                | -                | 63,220                     | 63,220                         | 61,468                      |
| 45006 FLEET REPLACEMENT                 |                  |                  |                            | 5,028                          | -                           |
| 45008 EQUIPMENT REPLACEMENT             | -                | -                | -                          | -                              | -                           |
| 45009 INFO SYSTEM SERVICES              | 13,575           | 15,545           | 13,151                     | 13,151                         | 20,407                      |
| ISF Total                               | 460,691          | 359,412          | 355,780                    | 434,038                        | 323,056                     |
| Community & Cultural Center Total       | 1,036,466        | 1,155,012        | 1,144,890                  | 1,076,055                      | 810,570                     |

### **ACTIVITY DESCRIPTION**

The Aquatics Center (AC) offers opportunities for recreational swimming, aquatics programs, and facility rentals.

Features of the Aquatics Center include a 5,316 square foot recreation activity pool with interactive play structure and slide; 800 square foot interactive spray-ground; six lane instructional pool; 50-meter competition pool; two event rooms; locker rooms; two family changing rooms; shaded lawn and deck area.

The primary service delivery focus is Morgan Hill residents, but the AC also relies on regional participation to generate revenue. Local swim teams utilize the facility for practices and to host regional swim meets, while facility rentals are available for birthday parties, corporate picnics and special events. The AC also operates and manages food concessions and retail sales. The facility is open year-round with comprehensive classes and programming during the summer season and reduced hours and programming in the winter season.

The AC's financial success hinges on the ability to provide space for many user groups. This includes recreation swimmers, lesson participants, master's swimmers, swim teams, competitions, and other aquatics programs. The City is challenged to balance the needs of all groups when developing pool schedules and operating priorities. Many users have unique needs because of their space requirements and/or their activity level. The City strives to provide positive experiences and satisfy the needs of all groups without adversely impacting other facility users.

Fiscal Year 2006/07 proved to be challenging for the AC and staff has worked to enhance operations for FY 2007/08. Moving forward, staff is working on many service level enhancements to increase participation rates and generate operating revenue. Many of these improvements are in response to the summer 2006 customer satisfaction survey and are intended to provide positive experiences for AC users.

#### FY 2006/07 HIGHLIGHTS

- Revised the swim team rental process to streamline operations and ensure the City's interests are served
- Recorded the highest single day attendance record in July 2006 with over 1,600 visitors
- Added Programs such as Water Safety Instructor (WSI) and a Scuba Program for Children to the spring and Summer Activity Guides
- Added a Program for local schools for the end of year field trips that is expected to have over 2,000 participants in its first year
- Created a cash handling policy that has decreased cash handling risk and has increased staff safety
- Revised admission prices and hours of operation based on customer surveys that were sent out to over 250 season pass holders
- Enhanced AC website to include more information about the facility
- Hired a new full-time Recreation Coordinator and revised staffing plan to operate on 3 full-time staff members instead of 3.75

### **FY 2007/08 WORKPLAN**

 Evaluate alternative service level enhancements that may assist in attracting and retaining users and develop a recommendation to be considered in the future.

### **FY 2007/08 ACTIVITY GOALS**

- Enhance the users' experience during recreational swimming by adding entertainment and other activities
- Increase the number of swim meets that are being held in the off season
- Increase participation in the School Dayz Program to exceed 6,000 participants
- Increase admission sales by 15% over FY 2006/07
- Maintain swim lesson participation levels in conjunction with the CRC

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#### FINANCIAL COMMENTS

Cost recovery includes an annual contribution of \$53,795 into a Future Replacement Fund, This Fund collects and expends resources for major maintenance intended to extend the life and/or replace critical equipment.

| Measure                        |           | FY 04/05 | FY 05/06 | Estimated<br>FY 06/07 | FY 07/ |
|--------------------------------|-----------|----------|----------|-----------------------|--------|
| Number of season passes sold   | Goal      |          |          |                       | 500    |
|                                | Projected |          |          |                       |        |
|                                | or Actual |          | 750      | 425                   |        |
| Number of day passes sold      | Goal      |          |          |                       | 50,83  |
|                                | Projected |          |          |                       |        |
|                                | or Actual |          | 45,745   | 44,166                |        |
| Customer service swim lesson   | Goal      |          |          |                       | 93.0%  |
| rating of 'good' or better     | Projected |          |          |                       |        |
|                                | or Actual |          | 80.0%    | 93.0%                 |        |
| Number of recreational swims   | Goal      |          |          |                       | 65,00  |
|                                | Projected |          |          |                       |        |
|                                | or Actual |          | 60,526   | 58,000                |        |
| Number of program participants | Goal      |          |          |                       | 2,015  |
|                                | Projected |          |          |                       |        |
|                                | or Actual |          | 2,084    | 2,150                 |        |
| Number of swim meets held      | Goal      |          |          |                       | 3      |
|                                | Projected |          |          |                       |        |
|                                | or Actual |          | 5        | 5                     |        |

|                                     | 04/05<br>Actuals | 05/06<br>Actuals | 06/07<br>Current<br>Budget | 06/07<br>Estimated<br>Year-End | 07/08<br>Proposed<br>Budget |
|-------------------------------------|------------------|------------------|----------------------------|--------------------------------|-----------------------------|
| 41100 SALARIES - GENERAL            | 182,935          | 134,169          | 207,849                    | 196,494                        | 205,729                     |
| 41270 SALARIES - PART-TIME          | 380,221          | 2,733            | -                          |                                |                             |
| 41271 SALARIES - PART-TIME TEMP     | 39,738           | 395,834          | 394,480                    | 383,438                        | 381,444                     |
| 41320 SALARIES - OTHER PAYOUT       | 324              | 909              | 1,000                      | 2,318                          | 5,000                       |
| 41490 OVERTIME - GENERAL            | 11,747           | 20,373           | 12,500                     | 6,000                          | 7,000                       |
| 41560 UNEMPLOYMENT INSURANCE        | 1,822            | 1,495            | 4,995                      | 6,716                          | -                           |
| 41620 RETIREMENT - GENERAL          | 25,026           | 31,538           | 39,332                     | 39,895                         | 36,718                      |
| 41690 DEFERRED COMPENSATION         | 2,147            | 890              | 1,921                      | 1,998                          | 2,650                       |
| 41700 GROUP INSURANCE               | 27,145           | 22,478           | 31,658                     | 31,369                         | 31,485                      |
| 41701 MEDICARE                      | 33,437           | 8,292            | 8,792                      | 8,529                          | 8,699                       |
| 41730 INCOME PROTECTION INS         | 2,529            | 1,949            | 3,414                      | 3,061                          | 3,260                       |
| 41760 WORKERS COMP                  | 53,517           | 32,993           | 56,515                     | 31,550                         | 23,599                      |
| 41799 BENEFITS                      | -                | 425              | 5,335                      | 625                            | 750                         |
| 41800 UNIFORM                       | 4,778            | -                | -                          |                                |                             |
| 41900 CONTRACT LABOR                | 442              | -                | -                          |                                | -                           |
| Salaries Total                      | 765,807          | 654,077          | 767,791                    | 711,993                        | 706,334                     |
| 42210 WATER/SEWER                   | -                | -                | -                          | -                              | -                           |
| 42214 TELEPHONE                     | 9,540            | 5,488            | 5,500                      | 5,500                          | 5,000                       |
| 42228 GASOLINE & OIL                | 21               | 31               | 100                        | 100                            | -                           |
| 42231 CONTRACT SERVICES             | 21,514           | 21,254           | 18,000                     | 10,000                         | 7,000                       |
| 42236 BANK CARD SERVICE FEES        | 5,828            | 8,193            | 6,000                      | 7,000                          | 7,000                       |
| 42240 RENTALS - OUTSIDE             | -                | -                | -                          | -                              | -                           |
| 42242 CORP YARD COSTS               | 605              | -                | -                          | -                              | -                           |
| 42244 STATIONERY & OFFICE SUPPLIES  | 5,396            | 4,595            | 4,000                      | 3,200                          | 3,300                       |
| 42245 COMPUTER HARDWARE-NON CAPITAL | 243              | 363              | 300                        | -                              | 6,000                       |
| 42248 OTHER SUPPLIES                | 75,173           | 25,613           | 28,000                     | 25,000                         | 12,000                      |
| 42250 ADVERTISING                   | 22,895           | 22,450           | 30,000                     | 20,000                         | 1,000                       |
| 42251 MARKETING/PROMOTIONS          |                  |                  |                            | -                              | 32,200                      |
| 42254 POSTAGE & FREIGHT             | 2,210            | 936              | 3,000                      | 1,400                          | 800                         |
| 42255 PURCHASES-CONCESSIONS         | 23,939           | 75,723           | 75,000                     | 67,000                         | 65,000                      |
| 42256 PURCHASES-RETAIL              | 16,179           | 58,820           | 85,000                     | 60,000                         | 40,000                      |
| 42257 PRINTING                      | 3,793            | 1,900            | 3,000                      | 3,500                          | 500                         |
| 42261 AUTO MILEAGE                  | 253              | 141              | 1,000                      | 200                            | 1,000                       |
| 42262 CHEMICALS                     | -                | 14,815           | 20,000                     | 14,000                         | 16,000                      |
| 42263 TB/DRUG/FINGERPRINTING        | -                | 7,406            | 3,000                      | 10,000                         | 8,000                       |
| 42299 OTHER EXPENSE                 | 78,174           | 12,690           | 10,000                     | 2,000                          | 10,000                      |
| 42408 TRAINING & EDUCATION          | 7,678            | 5,117            | 10,000                     | 8,400                          | 9,000                       |
| 42415 CONFERENCE & MEETINGS         | 911              | -                | 1,000                      | 154                            | 4,000                       |
| 42423 MEMBERSHIP & DUES             | 395              |                  | 1,000                      | 65                             | 600                         |
| 42510 MAINT - BLDGS/IMPROVEMENTS    | 169              | 707              | 1,000                      | 1,000                          | _                           |
| Supplies Total                      | 274,915          | 266,240          | 304,900                    | 238,519                        | 228,400                     |

|   | 04/05<br>Actuals | 05/06<br>Actuals | 06/07<br>Current<br>Budget | 06/07<br>Estimated<br>Year-End | 07/08<br>Proposed<br>Budget |
|---|------------------|------------------|----------------------------|--------------------------------|-----------------------------|
| 43825 MACHINERY/EQUIPMENT               | -                | -                | -                          | -                              |                             |
| 43835 FURNITURE/OFFICE EQUIPMENT        | -                | -                | 3,000                      | -                              |                             |
| Capital Total                           | -                | -                | 3,000                      | -                              | -                           |
| 45003 GENERAL LIABILITY INSURANCE       | 9,289            | 8,816            | 4,401                      | 4,401                          | 5,704                       |
| 45004 BUILDING MAINT - CURRENT SERVICES | 367,656          | 419,241          | 359,834                    | 351,430                        | 351,800                     |
| 45005 BUILDING MAINT - FUTURE REPLACEME | -                | -                | 53,795                     | 53,795                         | 51,543                      |
| 45008 EQUIPMENT REPLACEMENT             | -                | -                | -                          | -                              | -                           |
| 45009 INFO SYSTEM SERVICES              | 8,484            | 8,614            | 14,399                     | 14,399                         | 22,345                      |
| ISF Total                               | 385,430          | 436,671          | 432,429                    | 424,025                        | 431,392                     |
| Aquatics Center Total                   | 1,426,151        | 1,356,989        | 1,508,120                  | 1,374,537                      | 1,366,126                   |

### Centennial Recreation Center [010-2125]

### **ACTIVITY DESCRIPTION**

The 52,000 square foot Centennial Recreation Center opened its doors to the public on October 14, 2006, and held its grand opening on October 28. The need for the Centennial Recreation Center was identified in the Parks and Recreation Master Plan and features a gymnasium, fitness center, indoor pool with water play features, teen and senior wing, multi-purpose room, and computer lab. The facility has quickly become the hub for active recreation in the community by exceeding its estimates for membership sales and community participation.

The "Spirit of Partnership" is the foundation for the center's operations. The City operates the facility in partnership with the YMCA of Santa Clara Valley. Through contract, the YMCA provides health and fitness programs, front desk and kids' zone staffing, and senior services at the facility. The City offers aquatics, teen services, sports programs, general recreation programming, party packages, facility rentals, facility maintenance and is responsible for the overall administration and marketing of the facility.

Attracting new members was the focal point in FY 2006/07. In FY 2007/08 the focus will shift from attracting large numbers of new members to retaining existing members by ensuring that quality services are being delivered, community awareness remains high, and alternative revenue sources are explored.

### FY 2006/07 HIGHLIGHTS

- Hired Recreation Supervisor, Aquatics Coordinator, Municipal Services Assistant, Facility Maintenance Worker
- Successfully coordinated a grand opening celebration attended by an estimated 2,500 people
- Implemented the partnership model with the YMCA of Santa Clara Valley
- Exceeded membership sales goals and community participation projections
- Implemented programming plan for aquatics, teens, sports, facility rentals, and party packages
- Implemented concession and retail sales
- Coordinated/implemented facility marketing program with the YMCA of Santa Clara Valley
- Transitioned senior programs from the Friendly Inn to the CRC
- Successfully contracted janitorial services and implemented facility maintenance systems
- Hosted a health and wellness fair co-sponsored by the Chamber of Commerce
- Programmed multiple special events including, teen dances and dive-in movies

### FY 2007/08WORK PLAN GOALS

- Continue transition of active recreation activity coordination from the CCC to the CRC
- Coordinate resources for facility maintenance at the Recreation Center with the Aquatics Center, Community Cultural Center, and Outdoor Sports Center
- Enhance and increase recreation program offerings through coordination with all other City facilities

### Centennial Recreation Center [010-2125]

### FY 2007/08 ACTIVITY GOALS

- Retain membership base, increasing total membership each month
- Utilize customer comment cards to meet the needs of facility members
- Implement at least three promotions or events that are open to the public and promote the benefits of CRC membership
- Evaluate YMCA partnership and recommend strategies for continued enhancement of partnership operations and service levels
- Provide nine in-house staff trainings for CRC and department staff
- Increase senior and teen programming at the facility
- Develop a marketing plan in conjunction with other department facilities
- Implement department wide discount program based on CRC membership
- Create cost centers to track expenditures for revenue generating programs and activities for specific program areas

### **FINANCIAL COMMENTS**

It is anticipated that year two of CRC operations would have a net cost to the General fund and that the facility may achieve full cost recovery by year three.

The major source of revenue will continue to be generated through membership fees for use of the fitness facilities. However, recreation programming will also be a significant source of revenue for the facility.

Cost recovery includes an annual contribution into a Future Replacement Fund. This Fund collects and expends resources for major maintenance intended to extend the life and/or replace critical equipment.

| Measure                          |           | FY 04/05 | FY 05/06 | Estimated<br>FY 06/07 | FY 07/ |
|----------------------------------|-----------|----------|----------|-----------------------|--------|
| Customer satisfaction -          | Goal      |          |          |                       | 80.0%  |
| membership                       | Projected |          |          |                       |        |
|                                  | or Actual |          |          | 75.0%                 |        |
| Customer satisfaction - programs | Goal      |          |          |                       | 80.0%  |
|                                  | Projected |          |          |                       |        |
|                                  | or Actual |          |          | 75.0%                 |        |
| Net Membership Total             | Goal      |          |          |                       | 2,274  |
|                                  | Projected |          |          |                       |        |
|                                  | or Actual |          |          | 2,139                 |        |
| Teenagers Served                 | Goal      |          |          |                       | 7,800  |
|                                  | Projected |          |          |                       |        |
|                                  | or Actual |          |          | 4,128                 |        |
| Senior Meals served through      | Goal      |          |          |                       | 19,00  |
| nutrition program                | Projected |          |          |                       |        |
|                                  | or Actual |          |          | 10,563                |        |
| Recreation program participants  | Goal      |          |          |                       | 6,500  |
| served                           | Projected |          |          |                       |        |
|                                  | or Actual |          |          | 2,184                 |        |

# Centennial Recreation Center [010-2125]

|   | 04/05<br>Actuals | 05/06<br>Actuals | 06/07<br>Current<br>Budget | 06/07<br>Estimated<br>Year-End | 07/08<br>Proposed<br>Budget |
|---|------------------|------------------|----------------------------|--------------------------------|-----------------------------|
| 2125 41100 SALARIES - GENERAL   | _                | _                | 173,167                    | 164,281                        | 237,750                     |
| 2125 41271 SALARIES - PART-TIME TEMP  | _                | _                | 188,058                    | 160,572                        | 381,860                     |
| 2125 41320 SALARIES - OTHER PAYOUT  | _                | _                | -                          | 839                            | 3,000                       |
| 2125 41490 OVERTIME - GENERAL   | _                | _                | _                          | 1,846                          | 2,500                       |
| 2125 41560 UNEMPLOYMENT INSURANCE   | _                | 598              | 4,878                      | 5,631                          | 2,500                       |
| 2125 41600 ONEIMP COTMENT INSORANCE<br>2125 41620 RETIREMENT - GENERAL                    | _                | 52               | 30,436                     | 28,953                         | 46,177                      |
| 2125 41620 RETIREMENT - GENERAL 2125 41690 DEFERRED COMPENSATION                          | -                | 52               | 2,179                      | 26,933                         | 2,264                       |
| 2125 41700 GROUP INSURANCE  | -                | -                |                            |                                |                             |
|   | -                | -                | 29,074                     | 22,955                         | 30,005                      |
| 2125 41701 MEDICARE   | -                | -                | 5,066                      | 4,778                          | 9,069                       |
| 2125 41730 INCOME PROTECTION INS  | -                | -                | 2,889                      | 2,630                          | 3,228                       |
| 2125 41760 WORKERS COMP   | -                | -                | 28,883                     | 20,003                         | 26,362                      |
| 2125 41799 BENEFITS   | -                | -                | 2,801                      | 575                            | 360                         |
| 2125 41800 UNIFORM  |                  |                  |                            |                                |                             |
| Salaries Total  | -                | 650              | 467,431                    | 415,679                        | 742,575                     |
| 2125 42214 TELEPHONE  | -                | -                | 10,000                     | 9,341                          | 11,500                      |
| 2125 42228 GASOLINE & OIL   | -                | -                | -                          | 158                            | 600                         |
| 2125 42231 CONTRACT SERVICES  | -                | 48,866           | 23,501                     | 31,000                         | 107,177                     |
| 2125 42236 BANK CARD SERVICE FEES   | -                | -                | 8,500                      | 13,208                         | 19,000                      |
| 2125 42240 RENTALS - OUTSIDE  | -                | -                | -                          | -                              | -                           |
| 2125 42241 YMCA SERVICES  | -                | -                | 731,993                    | 731,993                        | 912,050                     |
| 2125 42244 STATIONERY & OFFICE SUPPLIES   | -                | 3,506            | 17,000                     | 15,019                         | 13,500                      |
| 2125 42245 COMPUTER HARDWARE-NON CAPITAL  | -                | -                | -                          | -                              | -                           |
| 2125 42248 OTHER SUPPLIES   | -                | 8,118            | 7,003                      | 7,820                          | 29,305                      |
| 2125 42250 ADVERTISING  | -                | 2,561            | 13,600                     | 11,854                         | 1,000                       |
| 2125 42251 MARKETING/PROMOTIONS   | -                | -                | -                          | -                              | 46,000                      |
| 2125 42252 PHOTOCOPYING   | -                | -                | 650                        | 3,000                          | 4,100                       |
| 2125 42254 POSTAGE & FREIGHT  | _                | 4,100            | 11,800                     | 11,881                         | 3,000                       |
| 2125 42255 PURCHASES-CONCESSIONS  | -                | -                | -                          | 3,700                          | 4,000                       |
| 2125 42256 PURCHASES-RETAIL   | -                | -                | -                          | 9,700                          | 8,000                       |
| 2125 42257 PRINTING   | _                | 3,827            | 20,500                     | 14,700                         | 5,000                       |
| 2125 42261 AUTO MILEAGE   | _                | _                | 150                        | 33                             | 650                         |
| 2125 42262 CHEMICALS  |                  |                  |                            |                                | 3,000                       |
| 2125 42263 TB/DRUG/FINGERPRINTING   |                  | _                | 3,000                      | 1,938                          | 3,300                       |
| 2125 42299 OTHER EXPENSE  | _                | 88               | 47,000                     | 40,061                         | 5,000                       |
| 2125 42408 TRAINING & EDUCATION   | _                | -                | 4,500                      | 2,500                          | 4,500                       |
| 2125 42415 CONFERENCE & MEETINGS  | _                | 57               | 2,500                      | 1,789                          | 2,500                       |
| 2125 42423 MEMBERSHIP & DUES  | _                | -                | 500                        | 400                            | 600                         |
| 2125 42435 SUBSCRIPTION & PUBLICATIONS  | _                |                  | 1,500                      | -                              | 200                         |
| 2125 42510 MAINT - BLDGS/IMPROVEMENTS   | _                |                  | 750                        | 750                            | -                           |
| 2125 42526 MAINT - AUTO/TRUCKS  |                  |                  | 750                        | 730                            | 400                         |
| Supplies Total  |                  | 71,122           | 904,446                    | 910,846                        | 1,184,382                   |
| 2125 45003 GENERAL LIABILITY INSURANCE  |                  | 940              | 3,266                      | 3,266                          | 4,724                       |
| 2125 45004 BUILDING MAINT - CURRENT SERVICES  | _                | 340              | 285,707                    | 245,459                        | 346,508                     |
| 2125 45004 BUILDING MAINT - CORRENT SERVICES 2125 45005 BUILDING MAINT - FUTURE REPLACEME |                  |                  | 45,000                     | 45,000                         | 45,000                      |
| 2125 45009 INFO SYSTEM SERVICES   |                  |                  |                            |                                |                             |
|   |                  | - 040            | 34,875                     | 34,875                         | 54,118                      |
| ISF Total   |                  | 940              | 368,848                    | 328,600                        | 450,350                     |
| 2125 - Centennial Recreation Center Total   |                  | 72,713           | 1,740,725                  | 1,655,125                      | 2,377,307                   |

### Outdoor Sports Center [010-2130]

### **ACTIVITY DESCIPRTION**

Phase One of the Outdoor Sports Center (OSC) is scheduled to open in October 2007. The 38 acre property which is currently used primarily for soccer is located next to the Aquatics Center. The property was purchased for the purpose of constructing an Outdoor Sports Center to meet the community's recreation needs as outlined in the Redevelopment Plan. his portion of the project has been four years in the making and is the first step towards completing the concept master plan that was adopted by City Council/Agency Board in December 2004.

The City's newest recreation facility will convert existing facilities by replacing two of the eleven grass turf soccer fields with synthetic turf fields. The facility will include field lights, player benches, spectator shaded bleachers, announcer's stand, electronic scoreboards, and drinking fountains. The existing trailers and portable restrooms will be replaced with a new building that will accommodate restrooms, concessions with a warming kitchen, and meeting room for officials. The current gravel parking lot will be paved, lighted and landscaped.

In addition to the enhanced field amenities, there will also be street improvements including the widening of Condit Road, and the addition of curb, gutter, street lights, and pedestrian sidewalk to connect this project with the Aquatics Center frontage. As envisioned, the master project has the Outdoor Sports Center and Aquatics Center as a combined facility.

The OSC will be available for rental and primarily be made available to the community's athletic associations, California Youth Soccer Association, and many other user groups. The City will also provide opportunities to participate in both youth and adult recreation programs.

### FY 2006/07 HIGHLIGHTS

- Several meetings with potential user groups and the Parks and Recreation Commission were held
- Phase One of the master plan was approved for construction
- Facility rental rates were approved and implemented
- CYSA's lease of the grass fields was extended

### **FY 2007/08 WORKPLAN**

- Develop an operation policy and procedures manual
- Secure a contract for landscape maintenance

### FY 2007/08 ACTIVITY GOALS

- Begin reserving the fields for community use
- Coordinate City run programs for youth and adults
- Evaluate alternative revenue sources and implement as appropriate
- Coordinate operations with existing department staff as appropriate
- Hire the necessary seasonal employees

### Outdoor Sports Center [010-2130]

### **FINANCIAL COMMENTS**

The current budget anticipates recovering approximately 45 percent of direct operating expenses through user facility rental revenue. CYSA lease revenue that has historically been accounted for in the RDA is now included in the OSC's budget. It is also important to note that since this is a new facility a facility future replacement allocation schedule and budget has not been finalized. Therefore no funds for replacement are allocated in this budget.

| Measure                          |           | FY 04/05 | FY 05/06 | Estimated FY 06/07 | FY 07/08 |
|----------------------------------|-----------|----------|----------|--------------------|----------|
| Number of hours reserved         | Goal      |          |          |                    | 2,550    |
|                                  | Projected |          |          |                    |          |
|                                  | or Actual |          |          |                    |          |
| Number of CYSA hours reserved    | Goal      |          |          |                    | 100      |
|                                  | Projected |          |          |                    |          |
|                                  | or Actual |          |          |                    |          |
| Concession building reservations | Goal      |          |          |                    | 25       |
|                                  | Projected |          |          |                    |          |
|                                  | or Actual |          |          |                    |          |

# [010-2130] Outdoor Sports Center

|                                    | 04/05<br>Actuals | 05/06<br>Actuals | 06/07<br>Current<br>Budget | 06/07<br>Estimated<br>Year-End | 07/08<br>Proposed<br>Budget |
|------------------------------------|------------------|------------------|----------------------------|--------------------------------|-----------------------------|
| 41271 SALARIES - PART-TIME TEMP    | -                | -                | -                          | -                              | 9,600                       |
| 41560 UNEMPLOYMENT INSURANCE       | -                | -                | -                          | -                              | -                           |
| 41701 MEDICARE                     | -                | -                | -                          | -                              | 139                         |
| 41760 WORKERS COMP                 | -                | -                | -                          | -                              | 454                         |
| Salaries Total                     | -                | -                | -                          | -                              | 10,193                      |
| 42208 ELECTRIC                     | -                | -                | -                          | -                              | 15,000                      |
| 42210 WATER/SEWER                  | -                | -                | -                          | -                              | 6,000                       |
| 42231 CONTRACT SERVICES            | -                | -                | -                          | -                              | 27,000                      |
| 42248 OTHER SUPPLIES               | -                | -                | -                          | -                              | 5,000                       |
| 42250 ADVERTISING                  | -                | -                | -                          | -                              |                             |
| 42251 MARKETING/PROMOTIONS         | -                | -                | -                          | -                              | 3,000                       |
| 42257 PRINTING                     | -                | -                | -                          | -                              | 500                         |
| 42254 POSTAGE & FREIGHT            | -                | -                | -                          | -                              | 500                         |
| Supplies Total                     | -                | -                | -                          | -                              | 57,000                      |
| 45003 GENERAL LIABILITY INSURANCI  | -                | -                | -                          | -                              | 500                         |
| ISF Total                          | -                | -                | -                          | -                              | 500                         |
| <b>Outdoor Sports Center Total</b> | -                | -                | -                          | -                              | 67,693                      |

